



**Sir Arthur Currie School Council & Home and School
Meeting Minutes
Monday February 2nd, 2026 @ 6:00pm**

Present:

Katie Brooks, Jennifer Charlton, Janet Purdy, Alex Lind, Sarah Regnier, Jacklyn Varanelli, Caroline Woodburn, Moumita Bose, Rie Shivakawa, Swapnil Verma

Summary of Action Items

- Caroline to inquire with teachers to be a staff representative for school council
- Caroline to send grant information to Sarah that BlueImp representative provided
- Alex to start an email chain with the subcommittee for sharing information
- Caroline to initiate a virtual Teams meeting for February 17th at 7:00pm
- Sarah to create and email a weighted ranking for our decision to support our path forward to the subcommittee
- Caroline to ask BlueImp and Henderson to list out what aspects are accessible of their proposed designs to help our decision
- Playground subcommittee to investigate where the best place for donations to go through for maximum donor incentive
- Alex to bring a few options for fundraising to March meeting
- Alex to email Dennis asking about DJ services for a dance
- Swapnil to reach out the Monday before council meetings to get the proper financial information year to date to prepare an update for council
- Swapnil to create a year to date fundraising summary for the playground enhancements
- Katie to locate the cafes for the hot chocolate
- Jacklyn and Katie to double sign any necessary transfers to school council before the end of the year
- Jacklyn/Katie to ensure Swapnil has access to the Home and School accounts to complete a review of the funds, allotments and bring to the next meeting

School Council meeting called to order at 6:04pm

Welcome & Agenda Review

- Katie welcomed everyone and introductions were conducted as Swapnil Verma is a new member
 - Agenda was reviewed; no modifications or additions
- Motion for January meeting minutes to be accepted*

M: Jacklyn Varanelli, S: Alex Lind

CARRIED

Admin Update

- The focus of problem solving at the school is moving to a focus on executive functioning skills, monthly staff meetings reviewing this



- Weekly newsletter for staff, some aspects of executive functioning to support professional development
- Looking at how we will measure progress and growth
- Character focus for February is Kindness
 - Assembly on February 27th
- School organization
 - 3 Leaves of Absence
 - Mr. Casey, Mrs. Beadle and Mrs. D'Onofrio
 - Mrs. D'Onofrio's replacement is already in the classroom, the replacement teacher will likely be decided by next week
- **Action item: Caroline to inquire with teachers to be a staff representative for school council**
- Basketball wrapping up, next sport is badminton
- Spirit days
 - February 3 PJ day, February 13 red/white/pink, February 25 pink shirt day
 - Candygrams leading up to pink shirt day, fundraising for grade 8 graduation

Fundraising Update

- Playground
 - Rachel Hathaway to join the playground committee as a staff representative
 - 3 quotes (BlueImp, APE, Henderson), comparison provided
 - Caroline noted that APE did not have a main structure suitable for a larger age range
 - Caroline noted that BlueImp representative was extremely helpful and knowledgeable
 - **Action item: Caroline to send grant information to Sarah that BlueImp representative provided**
 - Recommendation from Rachel Hathaway to modify the spinning aspect of the BlueImp design if that is the company we go with
 - Subcommittee formed: Alex, Caroline, Janet, Katie, Jacklyn, Sarah, Swapnil, Rachel
 - **Action item: Alex to start an email chain with the subcommittee for sharing information**
 - **Action item: Caroline to initiate a virtual Teams meeting for February 17th at 7:00pm**
 - **Action item: Sarah to create and email a weighted ranking for our decision to support our path forward to the subcommittee**
 - **Action item: Caroline to ask BlueImp and Henderson to list out what aspects are accessible of their proposed designs to help our decision**
 - Sarah shared some grant information, there are a couple we may qualify for, more discussion needed with the subcommittee



- Discussion surrounding registered charities, it seems Home & School is registered and has a number with the CRA, the school can give tax receipts but donors can not claim a charitable donation unless it goes to a registered charity
 - **Action: Playground subcommittee to investigate where the best place for donations to go through for maximum donor incentive**
- Caroline noted a potential volleyball court to go in for intermediate students where the 6 portables used to be
 - Not sure if it will be tarmac or grass, the board makes this decision
- **Movie Night**
 - We raised just over \$800 for the playground enhancements
 - Many lessons were learned:
 - Extremely messy, popcorn and drink spills, kids didn't clean up after themselves, more napkins/spill support needed
 - Parents were not involved with controlling their kids and some kids were dropped off
 - Perhaps only chairs can be available next time, the mats were messy and provided too much freedom
 - Clearer expectations for parental supervision would be communicated next time
 - The snack bar should be outside the gym and have more volunteers/stations/cash boxes
 - We likely will not run a movie night again this school year due to the difficulties
- **Dance and other fundraiser options will be proposed at the next council meeting**
 - **Action item: Alex to bring a few options for fundraising to March meeting**
 - **Action item: Alex to email Dennis asking about DJ services for a dance**

Family Centre Update

- Caroline A. has moved to STA, Sarah Nettercott has taken over responsibility

Servery Fridge

- It belongs to the school, better attention will be paid to the fridge and a note can be added that at the end of every week or month it will be cleared out

Treasurer Update

- Many discrepancies were noted in the paperwork from School Cash Online, needs to be reconciled, year to date information will be more helpful since parents pay for things in bulk and the incoming funds are not consistent compared to the outgoing funds
- **Action item: Swapnil to reach out the Monday before council meetings to get the proper financial information year to date to prepare an update for council**
 - **Note: these are only School Cash Online orders**

Motion for Swapnil Verma to be appointed as Treasurer for the remainder of the 2025-2026 school year



M: Katie Brooks, S: Alex Lind

CARRIED

- **Action item: Swapnil to create a year to date fundraising summary for the playground enhancements**

**School Council meeting adjourned at 7:25pm
Home and School meeting called to order at 7:25pm**

Carnival

- Moumita volunteered to help with the hot chocolate preparation with Katie
 - **Action item: Katie to locate the cafes for the hot chocolate**

Motion for Jacklyn to purchase hot chocolate and cups for Carnival from home and school budget

M: Jacklyn Varanelli, S: Alex Lind

CARRIED

Treasurer Update

- We have \$9668.86 in the two home and school accounts, unsure on allotments from previous year's fundraising due to inconsistent meeting minutes, we may need to reassign some of the money in future meetings
- An amount can be decided on to remain in the account as a slush fund if needed
- Any amount that should go towards the playground enhancements should be sent to the school council from home and school by the end of the year to ensure traceability
 - **Action item: Jacklyn and Katie to double sign any necessary transfers to school council before the end of the year**
- **Action item: Jacklyn/Katie to ensure Swapnil has access to the Home and School accounts to complete a review of the funds, allotments and bring to the next meeting**

Home and School meeting adjourned 7:41pm

Next Meeting Monday March 2nd, 2026 @ 6:00pm